

Claresholm Trade Expo and Consumer Fair 2020



FRIDAY, January 31 • 1 to 8 pm

SATURDAY, February 1 • 10 am to 4 pm

CLARESHOLM COMMUNITY CENTRE

5920 59th Ave. W., Claresholm

Includes NEW Market area!



Admission: \$2/person
or Non-perishable food donation to Food Bank
claresholmchamber.ca



Claresholm & District Chamber of Commerce

Box 1092, Claresholm, AB T0L 0T0
 tradefair@claresholmchamber.ca
 www.claresholmchamber.ca

**TRADE EXPO AND CONSUMER FAIR
 Vendor Registration:**

CONTACT/BILLING INFORMATION

Business/Organization _____

Contact Person _____

Mailing Address _____

Town _____ Province _____ Postal Code _____

Email _____ Phone _____

BOOTH TYPE	BASE PRICE	OTHER CHAMBER MEMBER	CDCC MEMBER	PLEASE CIRCLE CHOSEN OPTION WRITE QTY. BELOW
Full Booth with 3 Curtained Walls/Power/Single Table	\$225	\$202.50	\$191.25	
Additional Full Booths	\$200	\$180	\$170	
Booth with Back Curtain Wall/Power/Single Table	\$175	\$157.50	\$148.75	
Additional Booths	\$150	\$135	\$127.50	
Market Table with Single Table/No Power/No Curtains	\$100			

POWER REQUIRED YES NO

WE ARE PLEASED TO OFFER DISCOUNTS TO CHAMBER MEMBERS! *Current members as of January 15, 2020

We have 4 spaces available for Non-Profits at a rate of \$100 each.

PASSPORT TO PRIZES

WE ARE OFFERING AN OPTIONAL BUY-IN FOR PASSPORT ADVERTISING.

Passports will be given to attendees to collect stamps at participating booths, then they enter completed passports to win prizes. Each vendor choosing to participate will receive a 3.75"x1.5" ad in the passport with a space for a stamp or signature.

REFER ANOTHER BUSINESS TO PURCHASE A BOOTH TO RECEIVE YOUR PASSPORT AD FOR FREE*!

Email advertisement content to tradefair@claresholmchamber.ca



*Referral must be paid in full before discount applied

Booth Total \$ _____ + Passport Advertising \$25 = Total \$ _____

METHOD OF PAYMENT Cash Credit Card eTransfer Cheque *Please make cheques payable to Claresholm & District Chamber of Commerce*

c/c # _____ Exp Date _____ Name On Card _____

X _____
Signature

Date



Claresholm & District Chamber of Commerce

P.O. Box 1092,
Claresholm, AB T0L 0T0

TRADE EXPO TERMS AND CONDITIONS:

Show Sponsor: Claresholm & District Chamber of Commerce

Contract for rental space: Allocations of space will be on a first-come basis and confirmed once paid in full. To avoid conflict of interest, the Claresholm & District Chamber of Commerce reserves the right to allocate space.

Payment Schedule: Payment is due 20 days prior to the start of the show (January 11, 2020).

The exhibitor will not be permitted either full or partial access to the rental space until payment has been made in full.

Cancellation: Cancellation of a space by the exhibitor must be made in writing and received by the Show Sponsor no later than two weeks prior to the show dates.

All cancellations are subject to a non-refundable \$100.00 cancellation fee, any cancellations after the two week period time frame may be subject to larger fees up to a maximum of the booth rental. The Show Sponsor reserves the right to cancel the event within 21 days notice to the exhibitor.

Staffing of Exhibits: Exhibits must be staffed at all times during the scheduled times of the Show. *Children under 14 years of age are not allowed inside the exhibitor booth area.*

Fire Rules: All rules and regulations relative to the public buildings or as prescribed by the *Claresholm Fire Department* must be adhered to by all participants.

Insurance: Vendors should obtain their own vendor insurance.

Damage and Liability: Exhibitors are responsible for damage caused by them or their representatives to the facility, Municipal property, or display equipment. Neither the Chamber of Commerce nor the Community Centre will be responsible for injury, loss, or damage to persons, exhibits, or decorations, by fire, accidents, theft or any other cause. This includes set up, take down, and duration of the show.

No explosives or flammable substances shall be allowed.

Restrictions: Exhibitor booths must be maintained in a neat and orderly manner throughout the duration of the Show. The Show Sponsor reserves the right to forbid or restrict exhibits that for any reason may cause safety hazards or are objectionable. Food products sold on the floor must not compete with the Show's concession and will be at the discretion of the Show Sponsor.

Exhibitors must comply with Alberta Health Regulations. In the event it becomes necessary to evict an offending Exhibitor, the Show Sponsor will not be liable to refund exhibit space rental or any other expenses incurred by the Exhibitor. *Exhibitors shall not sell tickets out of their own booth that directly conflict with the show sponsors ticket sales. This includes 50/50 draws.*

The Exhibitor Agrees: To: 1) abide by all terms and conditions adopted by the Show Sponsor in the best interest of the Show, 2) agrees the Show Sponsor shall have the final decision in adopting any term of condition that is deemed necessary prior to, during, or after the show, and 3) to participate in the Claresholm and District Chamber of Commerce Town and Country Trade Fair in accordance with the terms and conditions outlined in this brochure.

REMEMBER!

- Booth bookings are accepted on a first-come basis and confirmed once paid in full.
- Exhibitors are encouraged to offer demonstrations of their product(s) at their booth.
- Exhibitors offering product draws will be solely responsible for contacting the winners after the show.

www.claresholmchamber.ca

DISPLAY information

DISPLAY SET UP:

Friday, January 31 between 8 a.m and 12 p.m.

★ **DOORS OPEN TO THE PUBLIC AT 1 PM FRIDAY, JANUARY 31.**

DISPLAY TAKE DOWN:

Display take down begins Saturday, February 1 at 4:15pm. **NO EXCEPTIONS!**

NO DISPLAY SHALL BE REMOVED UNTIL THE SHOW IS COMPLETE.

Due to the exhaust fumes, any Exhibitor with gas powered machinery must not remove their machines until all other Exhibitors have left the venue on Saturday. *Thank you.*

EXHIBIT SPACE OPTIONS:

Full Booth - 8'x10'

Includes: 3 Curtained Walls • Power • One (1) Skirted 6' x 3' Table • Two (2) Chairs • WiFi/Internet

Booth - 8'x10'

Includes: Back Curtained Walls • Power • One (1) Skirted 6' x 3' Table • Two (2) Chairs • WiFi/Internet

Market Table

Includes: • One (1) 6' x 3' Table • Two (2) Chairs • WiFi/Internet

The Claresholm Local Press invites you to advertise your business in our special Trade Fair section.

We are pleased to offer you a Trade Fair special on a 2 column x 4 inch ad for \$60 + gst.

The Local Press staff can design an ad for you! Book by January 23, 2020.

To book into this special section, please contact Brandy McLean at 403-625-4474 or email clpsales@shaw.ca

Payment will be required at time of ad booking.

ACCOMMODATIONS:

WILSHIRE INN

11 Alberta Road, Claresholm
403-625-4646 | www.wilshireinn.com

BLUEBIRD MOTEL

5505 - 1st Street West, Claresholm
1-800-661-4891 | www.bluebirdmotel.ab.ca

LAZY J MOTEL

5211 - 1st Street West, HWY 2, Claresholm
888-625-3899 | www.lazyjmotel.com

BEST 7 INN

4083 1A Street West, Claresholm
403-625-3347 | www.best7inn.com

CONTACT INFORMATION:

Contact Tony Walker
[P] 1-800-565-4418
email tradefair@claresholmchamber.ca

PO Box 1092
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